

DR AMBEDKAR INSTITUTE OF HOTEL MANAGEMENT,
SECTOR 42-D, CHANDIGARH
PH.NO.0172-2604833

Tender for the supply of Vegetables & Fruits (April, 2021 to October, 2021)

Name & Address (mailing)

Ph. No:

Place of Work with Address

(Commercial)

- (i) Date & Time for Uploading by **10.03.2021** upto **4.00 P.M.**
- (ii) Prescribed To be downloaded/opened on **12.03.2021** at **11:00 A.M**

Wherever the term “prescribed date & time” for submission of original EMD in the office referred to, it implies 10.03.2021 upto 4.00 P.M. only.

Terms and Conditions :

1. The tender must be accompanied by earnest money of Rs.**35,000/-** (Rupees Thirty Five Thousand Only) in the shape of Bank Draft/Pay order of any scheduled Bank drawn in favour of **PRINCIPAL DR. AMBEDKAR INSTITUTE OF HOTEL MANAGEMENT, CHANDIGARH.** **The amount of Earnest Money shall not be accepted through cheque.** The earnest money of the successful tenderer(s) shall be converted into security deposit and shall be refunded without interest after the faithful execution/completion of the contract. The amount of earnest money, if any, lying with the Institute or any other pending amount will not be adjusted against the present tender.
2. Tenders without earnest money shall not be entertained.
3. Tender should only be uploaded by the authorized signatory of the firm.

4. Tenderer is free to quote rates for any or all the items. However, the Institute reserves the right to place the order in parts or as a whole to the one or more tenderers.
5. Tender(s) should be upload upto the date as indicated in the notice.

The tender will be in two parts i.e. Technical Bid (Part 'A') and Financial Bid (Part 'B'). The Technical Bid should contain the technical details like address and Telephone No. of shop from where the supplies are proposed to be made, details of EMD (DD/Pay Order No., date, amount etc.), storage and hygienic arrangements and any other relevant information. The Financial Bid will contain only the Financial Bid in the enclosed proforma.

The Technical Bid will be opened on 12.03.2021 at 11:00 A.M. After assessing the technical details, Institute will short list the parties fulfilling the technical criteria laid down for the purpose. The Financial Bid of only these technically short listed parties will be opened on suitable date after intimating such short listed parties. The decision of short listing of technical bid by Purchase committee will be final and binding on all.

7. The validity of tender shall be for 90 days from the date of receipt. The finally approved and determined rates will remain in force up to 31.10.2021 from the date of award of contract with a provision to extend by further period upto six months at the same rates approved by the Institute. **The Institute will not entertain any request for the increase of rates on account of GST, Taxes, natural calamity, strike, other levies or any other reasons, whatsoever, during the period of contract.**
8. The rates quoted should be F.O.R. Institute irrespective of quantity ordered.
9. The tenderer will supply the Fresh Vegetables & Fruits to the Institute at 8.00 AM sharp or the other time given by the Department. In case the supply is not received upto the time given above, the Institute shall be at liberty to make purchase of the items as per the requirement from the open market at the risk and cost of the tenderer without further intimation.
10. The management reserves the right to reject the supply of items for which the contract is awarded, if it is not found as per prescribed standard, wholly or partly, and the rejected quantity shall be lifted/removed by the supplier immediately from the Department at their own expenses on being informed of the same. In case the tenderer fails to remove the rejected material or items, the Institute reserves the right to dispose off the same at the cost of the tenderer and no claim whatsoever shall be entertained.
11. The number of items mentioned in the Tender are tentative/indicative and can be increased as per requirement of the Institute. The Institute also reserves the right to withdraw any item mentioned in the Tender Form and no compensation shall be payable for the same.

12. The Institute shall not be in any manner concerned with the internal affairs of the tenderers i.e. dispute and dissolution, etc. or affairs concerning any other (third) party that the supplier may be having.
13. In case of non-supply/short supply/inferior quality supply, the items shall be purchased at the risk and cost of the tenderer and the amount spent in excess of the approved rates shall be recovered from the pending bills and security deposit. If at any time, the penalty levied/recoverable during the contract period exceeds the security amount, then Institute reserves the right to withdraw the items(s) and re-allot the same to any other supplier and further blacklist the tenderer upto three years from participating in Institute tenders.
14. The Institute shall be at liberty to purchase the items from Government approved agencies and the tenderer shall have no objection to it.
15. The tenderer shall be duty bound to affect the supply of items contracted for to the extent indented during the contract period.
16. Failure to discharge the contractual obligations by the tenderer, will lead to blacklisting of the firm for future supplies/tendering in the Institute upto three years and the security deposited shall be forfeited.
17. Payments will be processed on fortnightly basis i.e. in batches of 1st to 15th and 16th to 30th/31st of each month. Payment of each batch will be released within 15 days of close of each batch. Thus, while payment of bill from 1st to 15th of a month will be made upto 30th of the same month, payment for bills in the batch of 16th to 30th 31st will be released before 15th day of next month.
18. The contract, if awarded, for specific period, can be terminated at any time without assigning any reason, whatsoever, even before the expiry of the contract period.
19. The aforementioned terms & conditions shall be binding and operative between the tenderer (supplier) and the Institute.
20. The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
21. The bills/invoices should be submitted as per Form E (Form of Guarantee) as per the guidelines of of FSSAI duly mentioned as
“We hereby certified that foods mentioned in the invoice are warranted to be of the nature and quality which it purports to be.”
22. Any dispute is subject to the jurisdiction of Chandigarh only. In the event of dispute, the same shall be referred for arbitration to the Principal Dr. Ambedkar IHM Sector 42 D Chandigarh or any person appointed by him/her. The award of the Arbitrator shall be final and binding on both the parties.

Principal

PROCEDURE FOR e-tendering

1. The Bids shall be received electronically only through the website **etenders.chd.nic.in**.
2. Bid Document can be downloaded from the website of Chandigarh Administration **http://etenders.chd.nic.in/nicgep**.
3. The Bidders shall have to submit their Bids (Technical Bid & Financial Bid) online in Electronic Format with Digital Signatures. For participation in the e-tendering process, the Bidders need to register themselves on **http://etenders.chd.nic.in/nicgep**. On registration they will be provided with a user ID and a system generated password enabling them to submit their Bids online using Digital System Certificate (DSC).
4. The Bids shall be uploaded in Electronic Format on the website **http://etenders.chd.nic.in/nicgep**. Scanned copies of Tender Fee, Earnest Money Deposit, Document and Eligibility Documents shall also be uploaded alongwith Technical Bid within prescribed time limit.
5. Tender Fee and EMD in original as uploaded by the Bidder shall be placed in the manner as described in the Bid Documents and shall be submitted in person by **the prescribed date and time in Dr. Ambedkar Institute of Hotel Management, Sector-42-D, Chandigarh**. The Agency who fails to submit the EMD as mentioned above, in physical form on or before **the prescribed date and time** will be declared as ineligible and the Bid submitted by them shall be declared as invalid.
6. The Agency has to produce the original documents as and when asked for by the Institute. The failure of the Agency to furnish the said original documents will entail summarily rejection of its tender.
7. Instructions to Bidders regarding e-tendering process:
 - (a) Tenders without digital signatures will not be accepted by the Electronic Tendering system. **No Tender will be accepted in physical form and in case it has been submitted in the physical form it shall be rejected summarily.**
 - (b) Bids will be opened on lines as per time schedule mentioned above.
 - (c) Before submission of online Bids, Bidders must ensure that scanned copies of all the necessary documents have been uploaded with the Bid.
 - (d) It will be mandatory for all the Bidders to upload all the documents **mentioned under 'Tender Details' template.**
 - (e) Institute will not be responsible for any delay in online submission of the Bids due to any reason whatsoever.
 - (f) The details of Tender Fee & EMD specified in the Tender documents should be the same as submitted online (scanned copies) otherwise tender will be rejected summarily.
8. For any technical issue related to Electronic Tendering Portal, Bidders may contract IT Cell, The Department of Information Technology (DIT), Additional Deluxe Building, 5th Floor, Sector-9, Chandigarh, or email at **etender@chd.nic.in**, Phone No.0172-2740641, 0172-2740005.

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TECHNICAL DETAILS OF THE TENDERER
TECHNICAL BID(PART 'A')

- A. Earnest Money Deposit
- B. 1. Details of Tenderer – Name, Father’s Name, Name of Firm, Complete Address and Contact Number on the letter head.
2. Transportation Arrangements on the letter head
3. Copy of PAN Number
4. Any other information, terms and conditions that tenderer may like to add.

Note:-Please upload the scanned copy/copies of above said information online as a Technical Bid.

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IsDVj 42&Mh] p.Mhx<+
Qksu ua- 0172&2604833

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Qyksa ,oa lfCt+;ksa dh vkiwfrZ djokus ds fy, fufonk izk:i **¼2019&2020½**

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Qksu ua-
dk;ZLFky irs ds lkFk
¼O;kikfjd½

- i. viyksM djus dh fu/kkZfjr fnukad
o le; 13&03&2019 'kke 4%00
cts rd
- ii. 14&03&2019 dks lqcg
11%00 cts
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tk,xk

tgkj Hkh fufnZ"V dk;kZy; esa ewy bZ,eMh tek djokus ds fy, 'kCn
fu/kkZfjr ^^fnukad o le;^^ gS] og flQZ 13-03-2019 vijkg~u 4-00 cts rd
dks vfHkO;Dr djrk gSA

fu;e o 'krsZa

- 1- fufonk **iz/kkukpk;Z] MkW- vEcsMdj gksVy izca/k laLFkku]**
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jkf'k ds cSad M^ak¶V@ cudj psd fdlh Hkh vuqlwfr cSad ds ds lkFk
gksuh pkfg,A is'kxh jkf'k dh jde pSd ds ek;/e Is Lohdkj ugha dh
tk,xhA IQy fufonkdj@fufonkdjksa dh is'kxh jkf'k lqj{kk jkf'k esa
ifjofrZr dj nh tk,xh rFkk vuqca/k ds ;FkkrFk fu"inku @ lekiu ds ckn fcuk
C;kt ds okil dj nh tk,xhA

2- fcuk is'kxh jkf'k dh fufonkvksa dks Lohdkj ugha fd;k tk,xkA

3- fufonk flQZ QeZ ds vf/kd`r gLrk{kfjr ds }kjk viyksM fd;k tkuk pkfg,A

4- fufonkdj fdlh Hkh vFkok lHkh oLrqvksa ij Hkko yxkus ds fy, Lora=
gSA ;|fi] vkns'k ,d ;k vf/kd fufonkdjksa dks Hkkxksa esa nsus vFkok
leLr ,d gh lkFk nsus dk gd laLFkku ds ikL gSA

5- uksfVI esa lwfr dh xbZ frfFk rd fufonk viyksM dh tkuh pkfg,A

6- fufonk nks Hkkxksa esa gksxh tSls fd rduhdh cksyh
 $\frac{1}{4}$ Hkkx&^,^ $\frac{1}{2}$ rFkk foRrh; cksyh $\frac{1}{4}$ Hkkx&^ch $\frac{1}{2}$ rduhdh cksyh
esa rduhdh fooj.k 'kkfey gksuk pkfg, tSls fd irk] nqdku dk
VsyhQksu ua- tgka ls vkiwfrZ izLrkfor dh tk,xh] bZ,eMh dk fooj.k
 $\frac{1}{4}$ MhMh@cudj psd la[;k] fnukad] jkf'k vkfn $\frac{1}{2}$] HkaMkj.k rFkk
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rduhdh cksyh 14&03&2019 dks iwokZg~u 11%00 cts [kksyh
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laLFkku rduhdh ekun.M Hkjh xbZ ikfVZ;ksa dks p;fur djsxkA foRrh; cksyh flQZ bu rduhdh p;fur ikfVZ;ksa dh mfpr frfFk ij p;fur ikfVZ;ksa dks lwfpr dj ds [kksyh tk,xhA laLFkku dh Ø; Ifefr }kjk rduhdh cksyh dks p;fur djus dk fu.kZ; vafre o ck;/dkjh gksxkA

7- fufonk dh vof/k jlhn dh fnukad ls 90 fnu rd dh gksxhA vafre rkSj ij Lohd`r rFkk fufpr njsa vuqca/k tkjh djus dh fnukad ls 31-10-2019 rd laLFkku }kjk Lohd`r mUgha njksa ds lkFk Ng eghus dh vof/k ds fy, c<+kus dh iwokZ;kstuk ds lkFk ykxw jgsaxhaA **laLFkku vuqca/k dh vof/k ds nkSjku th,IVh esa o`f)] izkd`frd ladV] gM+rky] vU; vkjksi.k vFkok fdlh vU; dkj.k ds fy, njksa esa o`f) Lohdkj ugha djsxkA**

8- m)`r njsa ekix dh xbZ ek=k dk fopkj fd, fcuk ,Q-vks-vkj laLFkku gksuh pkfg,A

9- fufonkdj lqcg 8%00 cts vFkok foHkkx }kjk fn, x, le; ij laLFkku esa rkt+k lfCt+;ksa vFkok Qyksa dh vkiwfrZ djsxkA ;fn fn, x, le; ij vkiwfrZ izklr ugha gksrh gS] rks laLFkku ds ikl fufonkdj ds tksf[ke vFkok ykxr ij mls lwfpr fd, fcuk] vko';drk ds vuqlkj [kqys ckt+kj ls lkeku [kjhnus dh Lora=rk gSA

10- ftlds fy, vuqca/k tkjh fd;k x;k gS ;fn os oLrq,a iw.kZr;k vFkok va'kr% fu/kkZfjr ekud ds vuqlkj izklr ugha gksrh gSa rks laLFkku ds ikl vkiwfrZ dh xbZ mu oLrqvksa dks vLohdkj djus dk vf/kdkj gS rFkk bls ckjs esa lwfpr fd, tkus ij vLohdkj dh xbZ oLrq,a vkiwfrZdrkZ vius [kqn ds O;; ij rqjar gh laLFkku ifjlj ls mBk,xk@gVk,xkA ;fn fufonkdj vLohdkj dh xbZ lkexzh vFkok oLrq,a gVkus esa viQy gksrk gS rks

foHkkx ds ikl fufonkdkj dh ykxr ij oLrqvksa dk fuiVkj dk djus dk vf/kdkj lqjf{kr gS vkSj bls fy, dksbZ nkok Lohdkj ugha fd;k tk,xkA

11- fufonk esa mYysf[kr oLrqvksa dh la;k rFkk ek=k vLFkk;h@lkadsfrd gS vkSj laLFkku dh vko';drkuqlkj c<+ksRrjh dh tk ldrh gSA fufonk izk:i esa mYysf[kr fdlh oLrq dks okil ysus dk vf/kdkj laLFkku ds ikl lqjf{kr gS vkSj bls fy, {kfriwfrZ ugha dh tk,xhA

12- laLFkku dk fufonkdkjksa ds vkarfjd ekeyksa tSl&fookn vkSj fo?kVu] vkfn vFkok vkiwfrZdrkZ dk fdlh vU; ¼rhls½ ny ls lacaf/kr ekeyksa ls dksbZ laca/k ugha gSA

13- vkiwfrZ u gksus@de vkiwfrZ gksus@fuEu xq.koRrk dh vkiwfrZ gksus ds ekeys esa] oLrq,a tksf[ke ij [kjnh tk,axh rFkk fufonkdkj dh ykxr vkSj vuqeksfnr njksa dk vf/kd O;; fd;k x;k /ku yafcr fcyksa rFkk lqj{kk jk'k ls olwyk tk,xkA ;fn fdlh le;] vuqca/k vof/k ds nkSjku olwyh ;ksX;@vkjksfir djus ;ksX; tqekZuk lqj{kk jk'k ls vf/kd gksrk gS] rks oLrq dks okil djus rFkk mlh oLrq dks fdlh vU; vkiwfrZdrkZ dks vkoafVr djus ,oa bls vfrfjDr fufonkdkj dks laLFkku dh fufonkvksa esa Hkkx ysus ls rhu lky rd CySdfyLV djus dk vf/kdkj laLFkku ds ikl lqjf{kr gSA

14- laLFkku dks ljdkj ls vuqeksfnr ,tsaf;ksa ls lkeku [kjhnus dh Lora=rk gS rFkk fufonkdkj dks bls dksbZ vkifRr ugha gksxhA

15- fufonkdkj vuqca/k dh vof/k ds nkSjku 'kqYd ds fy, vuqcaf/kr oLrqvksa dh vkiwfrZ dks izHkkfor djus ds fy, ck/; gksxkA

- 16- fufonkdkj }kjk vuqcaf/kr nkf;Ro eqDr djus esa vIQy gksus ij laLFkku esa rhu lky rd QeZ dks Hkfo"; esa vkiwfrZ djus@fufonk esa Hkkx ysus ls CySdfyLV dj fn;k tk,xk rFkk lqj{kk jkf'k t+Cr dj yh tk,xhA
- 17- Hkqxrku ikf{kd rkSj ij fd;k tk,xk tSlS fd izfr eghuk 1 ls 15 rd rFkk 16 ls 30@31 rd ds l= esaA izR;sd l= ds can gksus ds 15 fnu ds vanj gh izR;sd l= dk Hkqxrku dj fn;k tk,xkA blfy,) ,d eghus dh 1 ls 15 rkjh[k rd ds fcyks ds Hkqxrku mlh eghus dh 30 rkjh[k rd] 16 ls 30@31 rd ds l= esa fcyksa dks Hkqxrku vxys eghus ds 15osa fnu tkjh fd;k tk,xkA
- 18- vuqca/k] ;fn tkjh fd;k x;k gS] lqfuf'pr le; ds fy,) tks dqN Hkh gS] vuqca/k vof/k leklr gksus ls igys Hkh fcuk fdlh dkj.k crk, leklr fd;k tk ldrk gSA
- 19- Åij mYysf[kr fu;e o 'krsZa fufonkdkj $\frac{1}{4}$ vkiwfrZdrkZ $\frac{1}{2}$,oa laLFkku ds chp ca/kd o fØ;kRed gksaxhA
- 20- v/kksgLrk{kjh ds ik l fdlh vFkok IHkh fufonk fcuk dksbZ dkj.k crk, Lohdkj o vLohdkj djus dk vf/kdkj lqjf{kr gSA
- 21- dksbZ fookn flQZ p.Mhx<+ ds {ks=kf/kdkj dk fo"k; gSA fookn dh ?kVuk esa] iz/kkukpk;Z] MkW- vEcsMdj vkbZ,p,e lsDVj 42&Mh] p.Mhx<+ vFkok muds }kjk fu;qDr vU; O;fDr dks fookpu ds fy, lkSaik tk,xkA fookpd dk vf/kfu.kZ; nksuksa ikfVZ;ksa ij ck/; gksxkA

iz/kkukpk;Z izHkkjh

bZ&fufonk dh izfØ;k

- 1- cksfy;kj ¼fcM~l½ flQZ osclkbV ehtenders.chd.nic.in ds ek;/e ls fo|qrh; izklr dh tk,axhA
- 2- cksyh nLrkost+ p.Mhx<+ iz'kklu dh osclkbV <http://ehtenders.chd.nic.in/nicgep> ls MkmuyksM fd, tk ldrs gSaA
- 3- cksyh yxkus okyksa dks viuh cksfy;kj ¼rduhdh cksyh ,oa foRrh; cksyh½ bySDV^akWfud izk:i esa fMthVy gLrk{kj ds lkFk vkWuykbu tek djokuh gSaA bZ&fufonk dh izfØ;k esa Hkkx ysus ds fy,] cksyh yxkus okyksa dks <http://ehtenders.chd.nic.in/nicgep> ij [kqn dks iathd`r djokuk vko';d gSA iathdj.k djus ij mUgsa fMthVy filVe izek.k&i= ¼Mh,Ilh½ dk mi;ksx djrs gq, viuh cksfy;kj vkWuykbu tek djokus ds fy, ,d miHkksDrk vkbZMh ¼;wt+j vkbZMh½ rFkk filVe tfur ikloMZ miyC/k gksxkA
- 4- cksfy;kj osclkbV <http://ehtenders.chd.nic.in/nicgep> ij bySDV^akWfud izk:i esa viyksM dh tkuh pkfg,A fufonk 'kqYd] is'kxh jkf'k tek] nLrkost+ ,oa ;ksX;rk nLrkost+ dh LdSUM izfr;kj Hkh rdudhdh cksfy;ksa ds lkFk fu/kkZfjr le; lhek esa viyksM dh tkuh pkfg,A
- 5- cksyh yxkusokys }kjk viyksM fd;k x;k fufonk 'kqYd rFkk bZ,eMh] cksyh nLrkost+ksa esa of.kZr vuqlkj <ax ls yxs gksus pkfg, rFkk MkW-vEcsMdj gksVy izca/k laLFkku] lsDVj 42&Mh] p.Mhx<+ }kjk fu/kkZfjr fnukad ,oa le; rd tek djokus gSaA tks ,tsalh HkkSfrd izk:i esa vFkok fu/kkZfjr fnukad ,oa le; rd ;k mlls igys mijksDr mYysf[kr vuqlkj bZ,eMh tek djokus esa vlQy gksrh gS] mls v;ksX; ?kksf"kr dj fn;k tk,xk rFkk muds }kjk tek djok, x, cksyh nLrkost+ voS/k ?kksf"kr dj fn, tk,axsaA
- 6- ,tsalh dks laLFkku }kjk ekaxs vFkok iwNs tkus ij ewy nLrkost+ is'k djus gksaxsaA ,tsalh }kjk ewy nLrkost+ is'k dj ikus ij vlQy gksus ij fufonk dh la{ksi esa vLohd`fr gksxhA

7- bZ&fufonk ds laca/k esa cksyh yxkus okyksa dks funsZ'k%

- (i) fcuk fMthVy gLrk{kj ds fufonk bySDV^akWfud fufonk iz.kkyh }kjk fufonk Lohdkj ugha dh tk,xkA dksbZ Hkh fufonk HkkSfrd izk:i esa Lohdkj ugha dh tk,xh rFkk ;fn fdlh rjg HkkSfrd izk:i esa tek gks tkrk gS rks bls jn~n dj fn;k tk,xkA
- (ii) mijksDr mYysf[kr rkfydk vuqlkj cksfy;kj vkWuykbu [kksyh tk,axhA
- (iii) vkWuykbu cksfy;kj tek djus ls igys] cksyh yxkus okys ;g fuf'pr dj ysa fd IHkh vko';d nLrkost+ksa dh LdSUM izfr;kj cksyh ds lkFk viyksM dh xbZ gSaA
- (iv) ;g IHkh cksyh yxkusokyksa ds fy, vko';d gS fd IHkh nLrkost+[^]fufonk fooj.k[^] ds rgr viyksM djsaA
- (v) fdlh Hkh dkj.k ls cksfy;ksa ds vkWuykbu tek djokus esa nsjh gksus ds fy, laLFkku ftEesokj ugha gksxkA
- (vi) fufonk nLrkost+ksa esa of.kZr vuqlkj fufonk 'kqYd rFkk bZ,eMh dk fooj.k vkWuykbu tek fd, x, nLrkost+ksa ds leku gksuk pkfg, vU;Fkk fufonk jn~n dj nh tk,xhA

8- bySDV^akWfud fufonk iksVZy] ls lacaf/kr dksbZ rduhdh leL;k gksus ij cksyh yxkus okys vkbZVh ISy] lwpuk izkS[ksfxdh foHkkx] ¼MhvkBZVh½] vfrfjDr MhyDI fcfYMax] ikapoha eaft+y] lsDVj&9] p.Mhx<+ esa laidZ djsa vFkok etender@chd.nic.in ij bZ&esy djsaA Qksu ua- 0172-2740641, 0172-2740005A

MkW- vEcsMdj gksVy izca/k laLFkku]
IsDVj 42&Mh] p.Mhx<+
Qksu ua0 0172-2604833

fufonkdj dk rduhdh fooj.k
rduhdh cksyh $\frac{1}{4}$ Hkkx & $\wedge\wedge, \wedge\wedge\frac{1}{2}$

v- is'kxh jkf'k tek

c- 1- fufonkdj dh tkudkj & uke] firk dk uke] QeZ dk uke] iwjk irk] i=
'kh"kZd ij iwjk irk rFkk Qksu ua0A

2- i= 'kh"kZd ij ifjogu dh O;oLFkk

3- th,IVh uEcj ds izfr] ;fn gSA

4- dksbZ vU; tkudkjh] fu;e o 'krsZa] tks fufonkdj tksM+uk pkgrk gSA

uksV%& d`i;k rduhdh cksyh ds vuqlkj mijksDr tkudkjh dh LdSUM

izfr@izfr;kj vkWuykbu viyksM djsaA

cksyh yxkusokys ds gLrk{kj ,oa lhy