

**DR. AMBEDKAR INSTITUTE OF HOTEL MANAGEMENT  
CATERING AND NUTRITION**

Sector 42-D, Chandigarh

Form No.1 .....

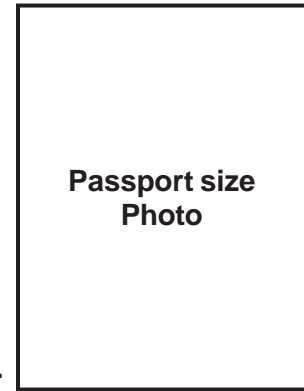
**HOSTEL ADMISSION FORM**

Year .....

NCHMCT Rank .....

Category (General I SC 1ST I PH)

1. Student's Name ( in block letters) : .....
2. Date of Birth. ....
3. Father's Name (in block letters) .....
4. Mother's Name (in block letters) .....
5. Father's Profession .....
6. Father's Annual Income : .....
7. Permanent Address : .....
- ..... Telephone No. ....



Passport size  
Photo

8. Name of the Local Guardian : .....
- (I) Address of the Local Guardian .....
- (II) Telephone . No. (Office)..... Residence .....
- (III) Relationship with the Local Guardian .....
9. If you were In the hostel of this Institute earlier, give particulars
- Name of the Hostel ..... Room No. ....
- Year ..... Institute Roll No. ....
10. Have you ever had any serious ailment ..... give particulars .....

**11. LAST BOARD/UNIVERSITY RESULT**

EXAMINATION	YEAR	UNIVERSITY/ BOARD	ROLL NO.	SCHOOL / COLLEGE	MARKS %

12. Room mate preference if any: .....
- (For new students only) Name Class
- 1.....
- 2.....

Father's/Guardian's

Date

Student's Signature  
Committee Member  
Principal

For Office Use Only

Received Rs ..... receipt No. : ..... Date .....

Date of leaving the hostel :

## DECLARATION

1. I shall abide by all the Hostel rules and regulations.
2. I shall be responsible for the movable and immovable property of the hostel.
3. I shall not keep any guest in my room.
4. I shall not stay out for the night without the prior permission of the warden.
5. I shall not leave station without prior permission.
6. I shall not keep any electric appliance, valuables or hard cash in my room.
7. I shall attend all hostel functions, meetings etc.
8. I shall not bring any-vehicle to-the hostel premises without permission
9. If I violate any college or hostel rule, I may be expelled.

Date .....

Signature of the student

## Father's/Guardian's Declaration

I..... father/guardian of .....undertake the responsibility for the proper conduct of my daughter/son during her / his stay in the hostel. The authorities may even expel her/him from the hostel or Institute if the ward does not abide by the rules. I also take the responsibility of paying all college dues by the due date. In the interest on my own ward, I shall keep In touch with warden and teachers.

Signature of father/guardian

Date

Address .....

.....

**DR. AMBEDKAR INSTITUTE OF**  
**HOTEL MANAGEMENT, CATERING & NUTRITION,**  
**SEC.- 42/D, CHANDIGARH.**

**CODE OF CONDUCT FOR HOSTEL RESIDENTS**

- 1 All residents are required to maintain standards of behavior expected of students of a prestigious institution of national repute. They are expected to behave courteously and fairly with everyone inside and outside the AIHM campus.
2. All residents are required to always carry their valid Identity Cards issued to them by the Institute.
3. The rooms, common areas and surroundings of the hostel should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
4. Students are responsible for the rooms which are allotted to them. They need to maintain their upkeep and hygiene.
5. Students should bring to the notice of the warden about any pending maintenance work (Civil, Carpentry, Electrical, Sanitation) to be carried out in rooms, corridors, toilets or other areas in hostel premises.
6. Students should co-operate in carrying out maintenance work and vacate their rooms completely when the Hostel administration requires the rooms for this purpose. If any maintenance work is to be carried out when the room is under occupation, it is the occupant's responsibility to make the room available for the maintenance work.
7. The students should not carry unauthorized/illegal objects in their rooms. Any violation will be dealt severely.
8. The resident of a room is responsible for any damage to the property in the room during his / her occupancy of that room and will be required to replace/repair at their own cost the damage, if any.
9. In case of damage to or loss of hostel property the cost will be recovered from the students

responsible for such damage or loss, if identified, or from all the students of the hostel, as decided by the authority.

10. The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand over them to the warden/authority & the items will be ceased by the warden, failing which he/she will be charged a penalty as decided by the authority.
11. The resident shall not remove any fittings from any other room or common area and will not damage them.
12. Ragging of students admitted to the Institute is totally banned. Any violation of this by the senior students will be dealt with very severely as per the Institute norms and guidelines issued from time to time by the competent authorities.
13. Students should report incidents of ragging immediately. Those who do not do so even when being witnesses or victims, will be considered to be part of this practice, and will also be punished accordingly.
14. When the persons committing or abetting the crime of ragging are not identified, collective punishment on suspected group could be resorted to as a possible deterrent measure, as it would ensure community pressure on the potential raggers not to indulge in ragging.
15. In the hostel premises following are strictly prohibited -
  - Smoking
  - Consumption of alcoholic drinks/drugs
  - Gambling
  - Intimidation or violence
  - Willful damage to property
  - Entering the hostel premises in intoxicated state.
  - Moving near outside hostel premises after 9.00 pm.
  - Shouting and using abusive language in their own room, hostel premises and campus.

- Employing unauthorized persons for personal work such as washing clothes, etc.
  - Cooking in room.
  - The use of electrical appliances such as immersion heaters, electric stove, electric iron, kettle, heater etc' are not allowed in the rooms. Such appliances, if found will be confiscated and a fine will also be imposed.
  - The uses of audio systems which may cause inconvenience to other occupants are not allowed. The students should not view objectionable videos.
16. Carrying food/food plates from mess is strictly prohibited in rooms. However in case of illness permission of warden is required.
  17. Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus.
  18. When the students go out of their room they should switch off all the lights & fans. keep it locked. Violation will attract suitable penalty and punishment as decided by authorities.
  19. Students must take permission from wardens for going out from the hostel for any reason and must make entry in the in-out register available with security guards at the hostel gate. Violation of this rule may lead to disciplinary action including expulsion from the hostel.
  - 20 All residents of girls' hostels must be back in the hostel by 7.00 PM. & Boys must be back by 8.00 PM.
  21. If student needs to stay out of the hostel after specified time due to any reason. He/she has to apply for and take prior written permission from the Senior Warden/authorities. Violation of this rule may lead to disciplinary action including expulsion from the hostel.
  22. Students moving outside the hostel premises are responsible for their own self. Management is not responsible for any untoward happening with the students.
  - 23 Any physical damage done by the student to himself or others will be the responsibility of the student only. Management will not be liable for any such acts.
  24. If students create law and order problems inside or outside the campus, they are answerable



to the police or city administration on their own. In such cases, they will also be answerable to AIHM administration as per the institute norms.

25. Residents are required to park the vehicles only in the space provided for them in an orderly manner. No vehicles should be parked near the entrance or in the corridors.
26. The residents of the hostel are responsible for the safe keeping of their personal belongings. Management will not being responsible for it.
27. Students are required to adhere the mess timings strictly and also directed to follow dinning etiquettes.
28. Students are directed to submitted all the hostel belongings to the warden before vacating the hostel at anytime.

### **DECLARATION**

I have read the above rules regarding **CODE OF CONDUCT FOR HOSTEL RESIDENT** and I agree to abide by them, failing which I shall be liable to disciplinary action.

I have read the **Hostel Rules** displayed on Institute website and agree to abide by them, failing which I shall be liable to disciplinary action.

Date:

Name of the Students:

Batch: 20 - 20 Programme:

Room No:

Signature of the Student

Signature of the Parents/Guardian

Signature of the Hostel Warden

Signature of HOD/Admin Officer



**PROFORMA FOR SUBMISSION OF LOCAL GUARDIAN  
INFORMATION BY THE STUDENT**

Name of the student:.....

Year:.....

Academic Session:.....

Local Guardian's Name:.....

Address of Local Guardian:

.....  
.....  
.....

Contact details of Local Guardian:

Phone (Office):.....

Phone (Mobile):.....

Phone (Residence):.....

E-mail id.....

Signature of Local Guardian:.....

**HEALTH UNDERTAKING BY STUDENT / PARENT**

I.....

S/D/O.....

Resident of .....

hereby declare that the medical form submitted by me is true and valid in all respects. I do not suffer from any chronic disease. I am Hale and Hearty. In case of a serious illness discovered at a later date during my stay in institute hostel, I own the responsibility for the same. I will not hold authorities of AIHM responsible in the matter howsoever.

Signature of Student:.....

Signature of Parent:.....



**(AFFIDAVIT BY PARENT ON RS.10/- STAMP PAPER SIGNED BY OATH  
COMMISSIONER / NOTARY PUBLIC)**

I.....S/D/O .....resident of  
..... do hereby solemnly affirm and declare that:

1. That Deponent is a resident of above address.
2. That Deponent is a Guardian/Parent of Male/Female child named .....born on.....and is studying in Dr. Ambedkar Institute of Hotel Management, Sector 42-D Chandigarh, an autonomous body under Ministry of Tourism, Government of India in 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup> year of B.Sc./M.Sc. and my ward is in need of hostel accommodation in institute's hostel for the academic session.....
3. That the deponent affirms and declares that they will take utmost care of their ward.
4. That during the period of his/her stay in the hostel, he/she will abide by all the rules and regulations of the hostel accommodation as laid down by the hostel management and amended from time to time. Also I stand surety for any loss/damage caused to the institute property, furniture, equipment, infrastructure, electrical & sanitary installations by my son/daughter and I shall make good the loss in full without any objection whatsoever.
5. That the deponent undertakes that he/she will be responsible for all the acts, deeds and things done by son/daughter of deponent and the deponent will be solely responsible for involvement in any incident by their ward like involvement in ragging or indulging in indiscipline, attempting a suicide, harming himself/herself or others, creating law and order problems inside or outside the premises. The hostel management shall not be liable or responsible for such incidents
6. That I understand that the ragging has been banned by the Supreme Court of India being a criminal offence. That my son/daughter will not involve himself/herself in ragging and in the event of his/her involvement. As such the institute will be at the liberty to expel my ward from the institute

besides filling FIR in the police station. I undertake not to put forward any claim in this regard.

7. Defamation of institute, hostel, its faculty, staff, students or colleagues done on social media/digital media/print media is strictly prohibited and punishable. If my ward is found guilty, a strict disciplinary action may be taken against him/her which could be suspension/expulsion from the institute.
8. Deponent undertakes that in any case of medical emergency, they will take immediate custody of their ward from hostel by themselves or by their representatives.
9. That the above said statement of the deponent is true and genuine and in case of nay concealment of the fact, the deponent shall be responsible for same.

Deponent

### **Verification**

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Deponent

Verified at .....on.....day of 2024.